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**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS**

**ORGANIZATIONAL MEETING**

**MONDAY, JANUARY 6, 2025 @ 6:00 p.m.**

1. Call to Order.
2. Pledge of Allegiance
3. Motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_asTemporary Chairman.
4. Motion to nominate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2025 Chairman.
5. Motion to nominate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2025 Vice-Chairman.
6. Motion to approve Resolution # 1 – 2025 – Fee Resolution
7. Motion to appoint Lucinda Lipko as Secretary/Treasurer and

to set the Treasurer's Bond at $ 1,000,000.00 through Anderson Insurance Agency.

1. Motion to approve the following depositories for Township monies in 2025:

PLGIT:General Fund, Capital Improvement Fund, Liquid Fuels/State Funds, and Street Lighting, Fire Capital Account, Sewer Capital Purchase Account, Fire LST Tax, Special Levies Tax Mills, Sewer Fund Checking, Debt Service Checking and Road Capital Project Account.

Mercer County State Bank -General Fund, Payroll, Escrow Fund, $860,000 2017 Sewer Project Account, Pension Fund, Petty Cash Fund, ARPA Fund, Emergency Medical Services Fund and Sewer Checking Fund.

1. Motion to approve/confirm the following appointments:

Solicitor: Bogaty Law Office, P.C.

Engineer:Gateway Engineering, Inc.

Sewage Enforcement Officers: SEO Anthony Sbarra #03313and

Alternate SEO Pat Kelly #02368.

Township Administrator**:** Lucinda G. Lipko

Zoning Officer: Richardson Inspection Services

Open Records/Right to Know Officer: Lucinda G. Lipko

Building Code Official: Jeff Richardson, Richardson Inspection Services and

T. W. McCosby and amending all past resolutions/motions to the contrary.

Flood Plain Administrator: Jeff Richardson, Richardson Inspection Services

Third Party Inspectors & Code Enforcement: Richardson Inspection Services and T. W. McCosby and amending all past resolutions/motions to the contrary.

Wage Tax Collector 2018 Earned Income & LST:Berkheimer

Street Lighting Tax for Leesburg: Christy Cratty

Road Master/Public Works Foreman:Jim Knight

EMA Coordinator:Micah Swartz

Road Masters: Tim Stiffy, Marcus Kohan & Dave Swartz

1. Motion to approve the following appointments:

Voting Delegate for PSATS: Tim Stiffy

Representatives to Wolf Creek COG: Tim Stiffy, Marcus Kohan and Dave Swartz.

Representatives to the Mercer County EMA: Tim Stiffy, Marcus Kohan and Dave Swartz

Representatives to Mercer County Regional Planning Commission:

Tim Stiffy & Marcus Kohan

Representatives to SVATS MPO: Tim Stiffy and Lucinda Lipko.

Representatives to the Pine Harrisville Authority:

Tim Stiffy from the Board of Supervisors, and

Lucinda Lipko as the alternate

Representatives to the Mercer County Tax Collection Committee:

Dave Swartz from the Board of Supervisors, and

Lucinda Lipko as the alternate

1. Motion to appoint the following Supervisor liaisons:

Public Works: Tim Stiffy

Administration: Marcus Kohan

Finance: Dave Swartz

1. Zoning Hearing Board: Motion to adopt Resolution #­­2 -2025 to appoint Jason Patterson to a one-year term as the alternate ending January 2026.

13. Motion to accept the resignation of James Cratty from the Zoning Hearing Board.

1. Planning Commission: Motion to appoint Marcus Kohan to a 4-year term ending January 2029.
2. Economic Development Authority: Motion to accept the resignation of James Molloy.
3. Municipal Authority: Motion to appointment Tim Stiffy to a 5-year term ending January 2030.
4. Motion to appoint Marcus Kohan as a liaison to the Springfield Township Volunteer Fire Department.
5. Resolution #3 - 2025 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Earned Income Tax for 2011 and prior years.
6. Resolution #4 - 2025 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Per Capita Taxes.
7. Resolution #5 - 2025 – Motion to appoint Sharp Collection to collect delinquent Street Lighting.
8. Resolution #6 – 2023 – Motion to appoint Mark Turnley, CPA for calendar year 2025.
9. Motion to Authorize the Township Administrator, Office Support and the Public Works Director to make purchases of $1,000.00 or less without Supervisors approval and purchases of $1,001.00 to $5,000.00 can be made with verbal approval of two Supervisors.
10. Public Comment.
11. Motion to adjourn