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**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS**

**MEETING MINUTES**

**MARCH 7, 2023**

**7:00 p.m.**

**Present:** Supervisors Tim Stiffy and Marcus Kohan. Also present Solicitor Bogaty, Jim Naret (Gateway Engineers), Road Foreman Jim Knight and Township Administrator Lucinda G. Lipko. Absent from the meeting was Joe Mattace.

**Also Present:** Daniel Hutchins, Cameron Hutchins, and Micha Swartz (Springfield Township Volunteer Fire Department).

**Call to Order:** The meeting was called to order at 7:02 p.m. by Tim Stiffy, followed by the Pledge of Allegiance.

**Agenda Additions or Deletions:** None

**Public Comment:** None

**Fire Department Report:**

Chief Hutchins reported they responded to a total of twenty call in the month of February totaling 146-man hours used with an average of six personnel per call and 100 hours of training. He and Micha Swartz also toured the RISE Medical Marijuana Store yesterday. They also requested a short meeting about the agreement between the Fire Department and the township. This will take place on Wednesday, March 15th at 6 p.m.

Supervisor Kohan stated he would like to have more Fire Police in the event of an emergency and asked if background checks on Fire Department volunteers were being done. Chief Hutchins responded they are working on the checks now.

Emergency Management Coordinator Micha Swartz reported that he hopes to have a quote on a Bearcom warning system by the end of March.

Township Administrator Lucinda Lipko requested permission to write a letter stating that Road Foreman Jim Knight is part of emergency management for the township so he can get a better deal on his cell phone package with more coverage. The Supervisors approved the letter to be sent.

**Administration and Finance:**

A motion was made by Marcus Kohan to approve final approval for the Gerbe Consolidation Plan contingent upon submitting and obtaining an approval from the Mercer County Regional Planning Commission. Seconded by Tim Stiffy, motion carried.

A motion was made by Marcus Kohan to advertise Ordinance #1 – 2023 – Recognizing authority of the Springfield Township Volunteer Fire Department to seek reimbursement for hazardous abatement material, incidents and safety and rescue response services. Seconded by Tim Stiffy, motion carried.

A motion was made by Marcus Kohan to accept the resignation of Maria Buccini effective March 10, 2023. Seconded by Tim Stiffy, motion carried.

A motion was made by Marcus Kohan to approve Resolution #9 – 2023 – Authorizing Tim Stiffy, Chairmen, to sign the Agility Agreement. Seconded by Tim Stiffy, motion carried.

A motion was made by Marcus Kohan to approve the Agility Agreement with PennDOT. Seconded by Tim Stiffy, motion carried.

**Discussion Items:**

Road Foreman Jim Knight reported the following:

* He received a quote for renting a sweeper this year of $ 1,600.00. He is going to use the leaf blower since there is not much on the roads from this mild winter season.
* He discussed the repairs that are needed on School Road, Lee Road and Veterans Road will cost approximately $ 99,677.00. Jim Naret is going to check with their grant writer to see if we could apply to any for this project.
* He has spoken to the logger on Creek Road about the muddy water discharging from their site into the stream and taken video. This logger is not yet transporting but was advised that he needs to bond the road before any logging trucks leave the site.
* He was notified by PennDOT of a damaged guiderail on Old Ash Road. He will get in touch with Diversified Gas to repair the guiderail as they changed it to make an access road.

Supervisor Mattace requested information on how a hazardous waste incident will be handled in the township. Supervisor Kohan is going to make a chart showing all the departments that will need to be notified and what the township roll would be.

**Zoning and Land Development:**

3 building permits, 1 occupancy permit and 4 zoning permits were issued in February 2023.

**Sewer and Water:**

Jim Naret stated we had received comments on our application to the ARPA Small Water grant for the pump station. Jim and Lucinda are responding to them.

**Roads and Bridges:**

Jim Knight reported that Jon Wilson (PennDOT) measured all the township roads last year as they are supposed to do every 10 years. The township lost 2.3 miles of roads that we collect Liquid Fuels money for. Jim is going to go to a designated PennDOT site and recalibrate our equipment to match Jon’s and then remeasure the roads. This was the reason we lost almost $4,000.00 in Liquid Fuel money this year.

**Engineer’s Report:**

Jim Naret reported on the following:

* The Stiffy Consolidation and Subdivision Application is for property along Old Ash Road in the AG Zoning District. Preliminary approval was given at the February 27th Planning Commission Meeting to consolidate 2 lots and make them into 5 lots.
* Gerbe Holdings Consolidation Plan for property along Leesburg Station Road to combine property into one parcel of 6.81 acres. The Planning Commission recommended approval at their February 27th meeting.
* They reviewed the sidewalk easement offers along the Route 208 Multimodal Trail and provided comments to the ROW Administrator Paul Chiappetta.
* The third round of comments from the Mercer County Conservation District have been received and answered. 90% plans were resubmitted on March 3rd.
* The annual waste load management report (Chapter 94) questionnaire was submitted to Grove City Borough.

**Public Work’s Report:**

Jim Knight reported the following:

* Another “curve” sign was installed on Old Ash Road
* Patched potholes on dirt roads
* New service truck had a recall on the wiper arms, so they were replaced and the truck was serviced
* Making room in the old salt shed to store salt as we have to take 60% of our contracted tonnage.
* Will contact Mercer County Emergency Services to remove Loretta Moore’s phone number and add Tim Stiffy’ s in the event of an emergency.

**Reports:**

Supervisor Kohan reported the EMS Meeting at Tim Bonner’s office went well and all concerns have been addressed. The agreement will run through 2024 and Superior Ambulance has dedicated three ambulances for 911 calls only and will not run any transport.

Supervisor Stiffy reported he is attending the Legislative Night on Thursdays to discuss the proposed resolutions that will be voted on at the PSATS conference in April. Supervisor Kohan is going to attend with him.

**Correspondence:** None

**Public Comment:** None

**Adjournment:**

A motion was made by Marcus Kohan to adjourn into Executive Session with no new business afterwards. Seconded by Tim Stiffy, motion carried.

The Springfield Township Board of Supervisors adjourned at 8:35 p.m.

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Lucinda G. Lipko, Secretary