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**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS**

**MEETING MINUTES**

**FEBRUARY 20, 2023**

**7:00 p.m.**

**Present:** Supervisors Tim Stiffy, Marcus Kohan and Joe Mattace. Also present Solicitor Bogaty, Road Foreman Jim Knight and Township Administrator Lucinda G. Lipko.

**Also Present:** Daniel Hutchins and Cameron Hutchins (Springfield Township Volunteer Fire Department) and Scott Neely from Kingview Mead.

**Call to Order:** The meeting was called to order at 7:04 p.m. by Tim Stiffy, followed by the Pledge of Allegiance.

**Agenda Additions or Deletions:** None

**Public Comment:** None

**Invited Guests:**

Scott Neely from Kingview Mead was present to explain why he was asking for an extension on the conditional approval until August 1, 2023. Scott stated that he has purchased adjoining property and is looking to connect onto Rt. 258 with the main structure in Liberty Township. Solicitor Bogaty explained to him that we can give him an extension, but if he changes anything or the size of the building in Springfield Township he will have to start the process all over again. Scott said that as far as Springfield Township is concerned nothing is changing.

Robert Hairhoger from Marion Township Volunteer Fire Company stated they are looking at starting an ambulance service and are going around to municipalities to see who is interested. They would do their hiring through AHN and AHN will help support them. They are considering having 2 ambulances and may schedule a meet and greet at a later date.

**Approval of Minutes, Bill List and Payroll:**

A motion was made by Joe Mattace to approve the following:

Organizational minute from January 3, 2023

Meeting minute of January 3, 2023

Meeting minutes of January 16, 2023

Bill List for January 2023

Payroll for January 2023

Seconded by Marcus Kohan, motion carried.

**Administration and Finance:**

A motion was made by Joe Mattace to approve the request from Scott Neely to extend the Conditional Use on the Kingview Mead Project until August 1, 2023. Seconded by Marcus Kohan, motion carried.

A motion was made by Marcus Kohan to adopt Ordinance #1 – 2023 – Recognizing authority of the Springfield Township Volunteer Fire Department to seek reimbursement for hazardous abatement material, incidents and safety and rescue response services. Seconded by Joe Mattace, motion carried.

A motion was made by Marcus Kohan to adopt Ordinance #2 – 2023 – Ordinance between Springfield Township and the Commonwealth of Pennsylvania, Department of Transportation relative to the Springfield Township Multi-Modal Trail – Phase II. Seconded by Joe Mattace, motion carried.

A motion was made by Tim Stiffy to advertise Ordinance #3 – 2023 – permitting the operation of an all-terrain vehicle (STV) on township roadways within the jurisdiction of the township. Motion died for lack of a second.

A motion was made by Marcus Kohan to transfer $ 55,749.00 in undesignated General Fund balance to the Capital Fund pursuant to the township’s undesignated fund balance policy (Resolution # 12 – 2017). Seconded by Joe Mattace, motion carried.

A motion was made by Joe Mattace to charge one township fee and one inspection fee for multiple food trucks at Cobblehaus. Seconded by Marcus Kohan. After discussion, a motion was made by Joe Mattace to table this motion. Seconded by Marcus Kohan, motion carried.

A motion was made by Joe Mattace to authorize the solicitor to advertise a Public Hearing on March 20, 2023 at 6:30 p.m. for Country Fair Inc. Intermunicipal Liquor License Transfer and schedule the court reporter. Seconded by Marcus Kohan, motion carried.

A motion was made by Joe Mattace to approve the Work Authorization from Gateway Engineers for the Creek Road Culvert Replacement Project not to exceed $ 11,500.00. Seconded by Marcus Kohan, motion carried.

A motion was made by Marcus Kohan to approve the letter to Brightspeed justifying the utility relocation on Creek Road. Seconded by Joe Mattace, motion carried.

A motion was made by Marcus Kohan to approve sealcoating on Veterans Road from Old Ash Road to a point near Rt. 108, Tower Road from Veterans Road to the township line, Old Ash Road from Rt. 208 to Rt. 258, Old Ash Road dead-end from Rt. 258 to the dead-end, and Falls Road from Older Mercer to Leesburg Station, with Falls Road and Tower Road as the alternates not to exceed $ 100,000.00. Seconded by Joe Mattace, motion carried.

Jim Knight discussed the paving work that needs to be done on Veterans Road, School Road, and Lee Road. He estimates that this work would cost $ 99,607.00 on the high side. He will try to get firmer numbers for the next meeting. He also has 5 culverts that need to be changed this spring.

A motion was made by Joe Mattace to approve setting June 10, 2023 as the Springfield Township Bulk Trash Day from 8 a.m. until noon at Tri-County Industries. Seconded by Marcus Kohan, motion carried.

A motion was made by Marcus Kohan to approve Resolution # 8 – 2023 – Appointing primary and first alternate voting delegates to the Mercer County Tax Collection Committee. Seconded by Tim Stiffy, motion carried.

A motion was made by Marcus Kohan to approve Resolution # 9 – 2023 – Authorizing the Road Foreman to sign the Agility Agreement. Seconded by Joe Mattace, motion carried.

**Sewer and Water:**

Jim Knight reported everything is still flowing.

**Roads and Bridges:**

Jim Knight reported there was another meeting about the Creek Road Project and the 90% drawings. Gateway will be resubmitting the drawings by the end of the week to the Conservation District.

**Public Works Report:**

Jim Knight stated that due to the minimal amount of salt used this season, he will be cutting the salt contract with COSTARS by 200 tons. They are using the new leaf blower but are encountering a lot of leaf dams.

**Reports:**

Supervisor Kohan invited Christi Cratty to the EDA meeting tomorrow morning to give the same report she gave to the Supervisors.

Supervisor Stiffy attended the Neshannock Creek Watershed Authority Meeting.

**Correspondence:** None

**Public Comment:**

Chief Hutchins reported that he is going to send some of the fire fighters to the Fire Expo on March 5 & 6. They are also going to start a Truck Committee so they can start planning to replace an engine that is 22 years old.

**Adjournment:**

A motion was made by Joe Mattace to adjourn into Executive Session for Legal with no new business afterwards. Seconded by Marcus Kohan, motion carried.

The Springfield Township Board of Supervisors adjourned at 8:13 p.m.

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Lucinda G. Lipko, Secretary