

**Agenda**  
**Springfield Township Supervisors**  
**Reorganization Meeting Monday,**  
**January 4, 2010**  
**7:30 PM**

**Springfield Township Building 1791 Perry Highway, Volant PA 16156**

**Opening** - Pledge – Welcome

**Appoint:** Temporary Chairman

Nomination for Chairman - *Then Chairman takes over*

Vice Chairman

**Set Meeting Dates & Times**

**First Monday of each month at 7:30 PM**

**except August September (1<sup>st</sup> Tuesday) and the**

**(18<sup>th</sup> to 21<sup>st</sup>)**

**third Monday of the month @ 9:00 AM as needed (except April Convention 2<sup>nd</sup> or 4<sup>th</sup>)**

**Appoint:**

Secretary, Treasurer - **Patricia A. Wimer** *(as per budget)*

Assistant Treasurer & Clerk - **Judy Hassler** *(as per budget)*

Set Treasurer's Bond Amount

**(\$2,000,000)-Traveler's Casualty & Surety Co (HA Thompson)**

**Announce:** Depositories

**Huntington Bank- General and State Funds: Checking & Savings**

**Payroll and Street Lighting: Checking**

**First National of PA: Sewer Fund: Checking & Savings**

**Appoint:**

Solicitor & Set Retainer Fee: **Bogaty & Smith, Raymond Bogaty; \$2,500**

Engineer: **Gannett Flemming, Daniel Goncz; as per contract**

CPA for Earned Income Tax: **Paparone, Stillwaggon & McGill, LLP**

CPA for Township Funds: **Paparone, Stillwaggon & McGill, LLP**

Planning Consultant: **RICK GROSSMAN**

**Auditors: Barb Cummings, Virginia Riddle, Colin Young**

Sewage Enforcement Officers: **Barbara L. Brown, Maurice Waltz Consultants**

Sewage Inspector: **Barbara L. Brown**

Twp Administrator: **Barbara L. Brown** *(as per Budget)*

Zoning Officer: **Barbara L. Brown**

Assistant Zoning Officer: **Patricia Wimer**

Wage Tax Receiver & Occupational Privilege Tax Collector: **Patricia Wimer**

Per Capita Tax Receiver & Receiver of Street Lighting Tax for Leesburg: **Ruth Magee**

Road Foreman/Director of Public Works: **Jim Knight**

Road Masters: **Randall Magee, Don Bonner, Judith Hassler**

EMA Coordinator: **Micah Swartz**

Voting Delegate for State Convention: **Judith Hassler**

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Vacancy Board: **Harold Ifft**

Representatives to COG: **Don Bonner, Judith Hassler, Gary Hartman**

1--Planning Commission Members: **2010-2014 Mike Sebak, Randy Patterson**

2--Zoning Hearing Board Members: **2010-2013 Michaeleen Smoker**

1--Appeals Board Alternate Member: **2010-2014 Jeff Hawthorne**

Representatives to EMA: **Don Bonner, Judith Hassler, Gary Hartman**

Representatives to MCRPC: **Judith Hassler**

Representatives to MPO: **Barbara L. Brown, all supervisors as alternates**

Representatives to Pine Harrisville Authority: **2010-2015 - Judy Hassler**

**Authorize:**

**\$1,000.00 Purchase**

**Set:**

**Full Time: After 6 mths.**

**Paid Vacation**

**1 yr=1 wk**

**3 yr= 2 wks**

**10 yrs= 3 wks**

**20yrs= 4 wks**

**Holiday Pay: After 90 days: (7 days)**

**New Years**

**Memorial Day**

**4<sup>th</sup> of July**

**Labor Day**

**Thanksgiving; the day after Thanksgiving or the 1<sup>st</sup> day of buck season**

**Christmas**

**Sick Days = 3**

**Personal Days = 2**

**Bereavement: 3 days for immediate family, 1 day for close relation**

**(the above includes the Secretary/Treasurer and Administrator)**

Schools, Meeting and Convention Pay:

**One/ half day= \$50.00**

**Full day: \$90.00 plus mileage**

**One meal per day at the convention with receipts**

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Rate of Pay to Laborers:

**Truck driver/Laborer** *(per budget)*

**Road Foreman/Public Works Director.** *(per budget)*

**Part time driver/Laborer** *(per budget)*

**Supervisors doing road inspection= \$12.50 per hour**

**Rate of Pay for Cleaning Personnel: \$35.00 per visit**

Mileage Rate: **Federal Rate: \$0.50 for 2010**