

**Agenda**  
**Springfield Township Supervisors**  
**Reorganization Meeting Monday,**  
**January 3, 2012**  
**7:30 PM**

**Springfield Township Building 1791 Perry Highway, Volant PA 16156**

**Opening** - Pledge – Welcome

**Appoint:** Temporary Chairman

Nomination for Chairman - *Then Chairman takes over*

Vice Chairman

**Set Meeting Dates & Times**

**First Tuesday of each month at 7:30 PM**

**Third Monday of the month @ 9:00 AM as needed**

**Appoint:**

Secretary, Treasurer - **Patricia A. Wimer** *(as per budget)*

Assistant Treasurer & Clerk - **Judy Hassler** *(as per budget)*

Set Treasurer's Bond Amount

**(\$2,000,000)-Traveler's Casualty & Surety Co (HA Thompson)**

**Announce:** Depositories

**Huntington Bank- General and State Funds: Checking & Savings**

**Payroll and Street Lighting: Checking**

**First National of PA: Sewer Fund: Checking & Savings**

**Appoint:**

Solicitor & Set Retainer Fee: **Bogaty & Smith, Raymond Bogaty; \$2,500**

Engineer: **Frank B. Taylor Engineering**

CPA for Earned Income Tax: **Paparone, Stillwaggon & McGill, LLP**

CPA for Township Funds: **Paparone, Stillwaggon & McGill, LLP**

Planning Consultant: **RICK GROSSMAN**

Auditor: **Rick Dillaman**

Sewage Enforcement Officers: **Barbara L. Brown, Maurice Waltz Consultants**

Sewage Inspector: **Barbara L. Brown**

Twp Administrator: **Barbara L. Brown** *(as per Budget)*

Zoning Officer: **Barbara L. Brown**

Assistant Zoning Officer: **Patricia Wimer**

Open Records Right to Know Officer: **Patricia Wimer**

Building Code Official- **Patricia A. Wimer** *(included in above wages.)*

Third Party Inspectors-**Richardson Inspection Services, Pennsylvania Construction Inspectors, Inc. (PCI), Bureau Veritas**

Wage Tax Receiver 2011 Earned Income: **Patricia Wimer**

Wage Tax Collector 2012 Earned Income & OP-LST: **Berkheimer**

Per Capita Tax Receiver & Receiver of Street Lighting Tax for Leesburg: **Ruth Magee**

Road Foreman/Director of Public Works: **Jim Knight**

Road Masters: **Don Bonner, Judith Hassle, Gary Hartman**

EMA Coordinator: **Micah Swartz**

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Voting Delegate for State Convention: **Judith Hassler**

Vacancy Board: **Harold Ifft**

Representatives to COG: **Don Bonner, Judith Hassler, Gary Hartman**

2--Planning Commission Members: **2012-2016 Fred Welton, need another ???**

2--Zoning Hearing Board Members: **2012-2016 Patty Schooley, George Horchlar (Alt)**

**Reorganization Resolution #1-2012**

Resolution to appoint Patty Schooley and George Horchler to Zoning Hearing Board effective January 2012 to January 2015.

1--Appeals Board Member: **2012-2016 Dick Reed**

Representatives to EMA: **Don Bonner, Judith Hassler, Gary Hartman**

Representatives to MCRPC: **Judith Hassler, Mike Sebak**

Representatives to MPO: **Barbara L. Brown, all supervisors as alternates**

Representatives to Pine Harrisville Authority:- **Judy Hassler & Patricia Wimer (till 2015)**

**Authorize:**

**\$1,000.00** Purchase

**Set:**

**Full Time: After 6 mths.**

**Paid Vacation**

**1 yr=1 wk**

**3 yr= 2 wks**

**10 yrs= 3 wks**

**20yrs= 4 wks**

**Holiday Pay: After 90 days: (7 days)**

**New Years**

**Memorial Day**

**4<sup>th</sup> of July**

**Labor Day**

**Thanksgiving; the day after Thanksgiving or the 1<sup>st</sup> day of buck season**

**Christmas**

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**Sick Days = 3**

**Personal Days = 2**

**Bereavement: 3 days for immediate family, 1 day for close relation  
(the above includes the Secretary/Treasurer and Administrator)**

Schools, Meeting and Convention Pay:

**One/ half day= \$50.00**

**Full day: \$90.00 plus mileage**

**One meal per day at the convention with receipts**

Rate of Pay to Laborers:

**Truck driver/Laborer** *(per budget)*

**Road Foreman/Public Works Director** *(per budget)*

**Part time driver/Laborer** *(per budget)*

**Supervisors doing road inspection= \$12.50 per hour**

**Cleaning Personnel Contract with Pink & Clean: \$200.00 month**

Mileage Rate: **Federal Rate: \$0.51 for 2012**